

**Executive Officer/ Women’s Business**

Willum Warrain Aboriginal Association runs a Gathering Place in Hastings. It is a place of belonging and connection for Aboriginal people on the Mornington Peninsula and also a destination for reconciliation for the broader community.

Currently, Willum Warrain has a workforce of twelve employees and is undergoing significant growth and development.

Willum Warrain is seeking an Executive Officer/ Women’s Business to be part of its Senior Management Team (currently comprising an Executive Officer/ Men’s Business and a Gathering Place Coordinator) to manage change and to bring a strong leadership focus on behalf of women and families in our community.

This position is Full Time, with a 12 month contract, commencing immediately.

The position classification is under the Social, Community, Home Care and Disability Services Industry Award 2010, Level 8.1-8.3, depending on experience.

Aboriginal women are strongly encouraged to apply.

**Deadline for applications is 5.00pm, Tues 16th July.**

About the role\*

The role seeks to grow Willum Warrain as a culturally enriching and safe environment for Aboriginal people living on the Mornington Peninsula. The EO/ Women’s Business role will be focussed on building the cultural strength and connectedness of Aboriginal women and girls in our community. It will seek to ensure that power, resources and autonomy are transferred to Willum Warrain from mainstream organisations to this end. It will also involve overseeing the cultural delivery of all women’s and family programs at the Gathering Place.

***\*Please see the attached Position Description for more detailed information about this role***

Skills and experience

The successful applicant will have

* an undergraduate degree (in social work, community development or a related discipline) and/or extensive experience working in Aboriginal Community Controlled Organisations
* senior management experience
* a deep understanding of the impacts of colonisation on Aboriginal communities
* sound knowledge of trauma-informed cultural interventions and therapeutic practices
* excellent communication skills\*

Behaviours

* the ability to inspire, support and empower staff and the broader community
* will consistently display professionalism, sensitivity and understanding in dealing with staff and community members
* be an integral part of a cohesive management team
* will look to the future for change opportunities

\* *A current Working with Children Check is also required and the successful candidate will be required to undertake an Australian Criminal History Check.*

How to apply

Please submit online

(1) a short covering letter outlining your interest in the role and your suitability to fulfil the specific requirements outlined in the position description.

(2) a resume that summarizes your employment history, experience and educational qualifications.

To

Peter Aldenhoven,

Executive Officer,

Willum Warrain

[eo@willumwarrain.com.au](mailto:eo@willumwarrain.com.au)

or ring on 0436 016 099 for further information